



VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN

(Approved by AICTE & Affiliated to JNTUK) Estd-2008

Kapu Jaggarajupeta, VSEZ Post, VISAKHAPATNAM-530049 A.P

Minutes of Meeting of Governing Body held on 06.06.2017 at 10.30 A.M in the Board Room, Principal Office, VIEW, Visakhapatnam.

Members Present

1	Dr. L. Rathaiah	Vice-Chairman
2	Padma Bhushan Sri.Dr. Y Lakshmi Prasad	Member
3	Sri K Pavan Krishna	Member
4	Dr. V. Vizia Saradhi	Member
5	Sri.Venkata Rayulu Bonam	Member
6	Prof. P. V. G. D. Prasad Reddy	Member
7	Mr.Srikanth Nandigam	Member
8	Dr. B.Subba Rao	Member
9	Dr. G.Madhavi	Member
10	Mr.B.K.Surya Prakash	Member
11	Dr.S.M.Murali Krishna	Member Secretary
12	Prof.A.Sesha Rao	Member

The following members have requested for leave of absence expressed their inability to attend meeting.

- 1 Dr. CD Malleswar
- 2 Sri. R.Bala Murugan

At the outset Dr.L.Rathaiah, Vice-Chairman welcomed all the members of Governing Council to the Meeting. He expressed confidence in getting the cooperation and support from other members of the Governing Body in effective discharge of his duties. He gave the opening remarks and spoke about important developments that took place in the College, construction of new academic block, New Canteen, placement record, overall results of the college and appreciate the faculty members for their efforts in achieving the excellent results in UG and PG courses.

The Vice-Chairman requested **Prof.A.Sesha Rao** to present the agenda notes for discussion.

Principal welcomed Sri.B.K.Surya Prakash, who has been recently nominated by the State Government as Govt. nominee to the Governing Body.

The following items are discussed and the corresponding resolutions are adopted:

Item-1 Confirmation of the minutes of the earlier meeting held on 05.03.2016

The minutes of the meeting of the Governing Body held on 05.03.2016 were circulated to all the members for their comments. As there were no comments, it was declared that the minutes were confirmed.

Resolution No. VIEW/GBM/4/2017/1

The Governing Body resolved to approve the minutes of the meeting held on 5th of March, 2016.

Item-2 Report by the Principal on the progress of the College during the Academic Year 2016-17

Principal gave a Power point presentation on various activities of the college since the last Governing Body meeting. Copy of the same was perused by the members and approved.

Resolution No. VIEW/GBM/4/2017/2.1

The Governing Body resolved to express its satisfaction upon the admissions into B.Tech., and M.B.A. for the academic year 2016-17 under the prevailing conditions, and suggested to take necessary steps for improvement of admissions in M.Tech.

Resolution No. VIEW/GBM/4/2017/2.2

The Governing Body reviewed the results of UG and PG programmes and expressed its happiness over the performance.

Resolution No. VIEW/GBM/4/2017/2.3

The Governing Body noted and placed on record its happiness about the University First Place in JNTUK first year results with 71.15 per cent. The Governing Body is pleased to note that 94 per cent of 365 students are achieved first class with distinction.

Resolution No. VIEW/GBM/4/2017/2.4

The Governing Body is pleased to note that 273 out of 315 eligible students are placed as on date in different organizations during the academic year 2016-17. The Governing Body noted with great satisfaction over the performance of two students excelled in Microsoft with annual package of 9.78Lakhs and one student excelled in Juspay with annual package of 12Lakhs.

Resolution No. VIEW/GBM/4/2017/2.5

The Governing Body is overwhelmed with happiness for achieving 3 Prathibha Awards from JNTUK which were presented in the academic year 2016-17 for the achievement of the academic year 2015-16

Resolution No. VIEW/GBM/4/2017/2.6

The Governing Body recognized the efforts of the faculty in getting research projects worth Rs.32.58 lakhs from Science and Engineering Research Board (SERB), Department of Science and Technology (DST) and expressed happiness over the progressive mind-set of the faculty.

Resolution No. VIEW/GBM/4/2017/2.7

The Governing Body noted with pleasure that 4 faculty are awarded Ph.D. It is also noted that 7 faculty members submitted their Ph.D. theses and 18 faculty members pursuing Ph.D. The governing Body congratulated their effort and promised continued support to faculty in such efforts.

Resolution No. VIEW/GBM/4/2017/2.8

The Governing Body while expressing its satisfaction about the publications by the faculty suggested the administration to encourage the faculty for more publications in reputed journals and conferences.

Resolution No. VIEW/GBM/4/2017/2.9

- I. The Governing Body complimented the staff for conducting Training Programmes, Workshops etc. for faculty and students.
- II. The Governing Body noted that nearly 30 faculty of the College attended short-term courses, training programmes, workshops, etc. organized by other Institutions which include IITs/NITs/IITs.

Resolution No. VIEW/GBM/4/2017/2.10

The Governing Body expressed its happiness about revision of pay structure of faculty as per the recommendations of 6th Pay Commission of AICTE.

Resolution No. VIEW/GBM/4/2017/2.11

The governing Body expressed its satisfaction that the students are actively participating in co-curricular, sports, social, ethical, cultural and other activities. Also expressed their happiness for achieving first place in JNTUK Central Zone Kho-Kho completion.

Resolution No. VIEW/GBM/4/2017/2.12

The Governing Body was elated to know that a number of distinguished personalities visited the College and made delightful comments about the College.

Item-3 Ratification of selected faculty and approval for fresh recruitment.

A report on faculty selections made and requirement of faculty for the academic year 2016-17 is circulated to the members of the Governing Body. After perusal of the report by the members, the following resolutions are made:

Resolution No. VIEW/GBM/4/2017/3.1

i. The Governing Body noted with satisfaction that the services of 84 existing faculty are ratified, 5 faculty are selected for higher position and 12 new faculty are selected through the interviews conducted by JNTU-Kakinda.

ii. The Governing Body resolved to convey it's thanks to the JNT University-Kakinada for arranging faculty selections/ratification of services of existing faculty

Resolution No. VIEW/GBM/4/2017/3.2

The Governing Body noted that 18 new faculty joined during this period through University selections and College level selections.

Resolution No. VIEW/GBM/4/2017/3.3

The Governing Body authorized the Chairman, Governing Body to recruit the additional faculty required.

Item-4 Income and expenditure status for the financial year 2016-17

The Principal sought permission from the members of the Governing Body to circulate the income and expenditure for the financial year 2016-17 later as the accounts are to be finalized.

Resolution No. VIEW/GBM/4/2017/4.1

The Governing Body resolved to permit the Principal to circulate the income and expenditure under autonomous status for the financial year 2016-17 later as the accounts are to be finalized.

Item-5 Budget for the financial year 2017-18

The proposed budget for the financial year 2017-18 as prepared by the Finance Committee is circulated to the members.

Resolution No. VIEW/GBM/4/2017/5.1

The Governing Body approved the proposed budget for the Academic year 2017-18 as prepared by the Finance Committee.

Item-6 Proposals for the Approval of Governing Body

Resolution No. VIEW/GBM/4/2017/6.1

The Governing Body resolved to approved the proposal of NAAC Accreditation application process followed by permanent affiliation and 2(f) and 12(b) and suggested to to take necessary steps to apply for NAAC Accreditation.

Resolution No. VIEW/GBM/4/2017/6.2

The Governing Body resolved to approved the proposal of Recruitment of Staff with Ph.D to maintain at least two doctorates in each Department.

Resolution No. VIEW/GBM/4/2017/6.3

Approval is accorded for Introduction of Merit Scholarship Scheme to meritorious students of outstanding performance.

Resolution No. VIEW/GBM/4/2017/6.4

The Governing Body approved the proposal of Implementation of R&D policy To create a conducive platform for encouraging the faculty to undertake cutting-edge research and to produce quality output.

Resolution No. VIEW/GBM/4/2017/6.5

Approval is accorded for adding the following amendments in Leave Policy from the academic year 2017-18 to all permanent employees.

- a) Medical leaves
- b) Paternity leaves
- c) Special casual leave

Resolution No. VIEW/GBM/4/2017/6.6

The Governing Body approved the proposal of the following infrastructure additions for the academic year 2017-18 and approved the required funds for:

- a) Renovations to Seminar Hall
- b) Completion of Construction of a Canteen building
- c) Construction of Third floor C-Block or separate Block for I B.Tech
- d) Construction of Open Auditorium with sponsorship

Resolution No. VIEW/GBM/4/2017/6.7

Approval is accorded to Organise International Conference on “**Mathematical Applications in Computing and Statistics**” by department of Basic Science and Humanities in the academic year 2017-18 and approved the required funds.

Resolution No. VIEW/GBM/4/2017/6.8

Approval is accorded to finance committee, non statutory committees i.e. Planning and Evaluation Committee (PEC), Grievance appeal Committee (GAC), Examination Committee (EC), Admission Committee (AC), Library Committee (LC), Student Welfare Committee (SWC), Extra-curricular Activities Committee (ECAC), Academic Audit Committee (AAC) and other committees i.e. College Management Committee (CMC), Policy Perceptive Committee (PPC), College Development Committee (CDC), PG-Committee (PGC), UG Committee (UGC), Department Development Committee (DDC), Hostel Management Committee (HMC), Anti-Ragging Committee (ARC), Purchase Committee (PC), Research Committee (RC), Training & Placement Committee (T&PC), Faculty Recruitment Committee (FRC) and Women Protection/Empowerment Committee (WPEC).

Item-7 Recommendation of Governing Body Members:

Subsequently, after detailed deliberation on various issues the Governing Body collectively suggested the following measure and actions for improving the functioning of the college.

7.1 Recommendation of Vice-Chairman Dr.L.Rathaiah

- He advised to recruit minimum of 2 doctorates in each department to get good quality of education and research output.
- He suggested to give cash incentives to the faculty members who endured more than 95 per cent of results in each semester.
- He advised to provide free CRT classes to the merit students who are not able to pay the CRT fees.
- He suggested to introduce certified courses in each branch to get more effectiveness in the concern stream.

- He suggested building industry-academia relationship by having a tie up with an outstanding company by identifying two groups exclusively for securing projects and doing research respectively.
- He proposed to recruit a dedicated team to get funding. This team has the responsibility of getting the projects.
- He expressed that due to present market scenario, many B. Tech and M. Tech graduates will turn towards teaching. So, the aforementioned course might be useful for the students' future.
- He suggested the importance of Publicity which plays a crucial role in present global market. He insisted that the points like highest attendance, Highest Marks, Least Failures, Highest Placements and Highest Percentage of Pass to be highlighted about Vignan.
- He suggested to conduct Faculty up-gradation programme and he insisted that teaching has to be more creative and attractive to the students.

7.2 Recommendation of Padma Bhushan Dr. Y. L. Prasad

- He has acknowledged all the points addressed by Governing Body Vice-Chairman Dr.L.Rathaiah.
- He advised to increase the Professor ratio in all branches of B.Tech, so that the students will get more and more knowledge in all parameters.
- He suggested to motivate the students of Intermediate and other colleges by conducting Quizzes and other activities related to the survey of best college in Visakhapatnam through Rotary Club or Lions Club.
- He advised to increase the admission in Mechanical Engineering by creating awareness on Mechanical Engineering importance in women students.
- He advised not to over pamper the faculty from IITs and NITs which will spoil the work atmosphere and make other staff members feel apprehensive.

7.3 Recommendation of Dr. P. V. G. D. Prasad Reddy:

- He suggested to conduct guest lecturers by inviting adjunct professors from industry at-least 6 days in a semester.
- He suggested to maintain at-least 2 seminar halls in college campus as per AICTE norms.
- He suggested to recruit at-least one doctorate in each branch from NIT/IIT for good teaching and research output.
- He advised to elaborate the library and canteen infrastructure.
- He suggested to give cash prizes or incentives to students who are having more than 90 percent attendance in each semester.
- He advised to establish a separate attendance cell in the college for monitoring attendance of students as well as communicate to the parents.
- He advised to ask alumni students' sponsorship to the students who are not undergone the CRT classes due to financial problems.
- He suggested to improve the faculty participation in FDPs and workshops.

7.4 Recommendation of Sri.Venkata Rayulu Bonam:

- He suggested to recruit faculty with industry experience. So that the students will acquire practical exposure about recent trends.
- He advised the faculty to improve their knowledge in industry related areas along with academia by attending project based industrial training programmes.

- He suggested the faculty to train up the students to meet the industry requirements in the present scenario

7.5 Recommendation of Dr. V. Vizia Saradhi:

- He suggested to implement biometric attendance seriously in the campus and it should be facilitate the SMS service to the parents.
- He advised to maintain health records of all the students. The health condition should be recorded at the time of joining and at the time of leaving the college.

7.6 Recommendation of Dr. B.Subba Rao:

- He suggested to conduct guest lecturers by the students who have startup companies. So that the students will get motivation towards startup companies.
- He advised to conduct Entrepreneurship Development Programmes once in each semester by inviting young entrepreneurs to meet a marketplace need by developing or offering an innovative product, process or service.

7.7 Recommendation of Dr. G.Madhavi:

- She said that as per the instructions of JNTUK, CC Cameras to be fixed in all the class rooms.
- She stressed upon the retention of expert staff members by providing them ample facilities in lab for research.

7.8 Recommendation of Mr.Srikanth Nandigam:

- He advised to encourage the student towards industry internships in various public sector undertaking near to the college.

7.9 Recommendation of Mr.B.K.Surya Prakash:

- He advised to send soft copy of Governing Body Meeting material instead of hard copy along with invitation to minimize the usage of paper.
- He suggested to continue the practices which are adopted in the college in connection with anti-ragging.
- He suggested to replace Principal and HODs names by the senior faculty in college anti-ragging committee.
- He suggested to invite external faculty from JNTUK while conducting interviews for recruitment of staff.
- He advised to take appropriate measures while sending the students for industry visits and industrial tours.

Item-8 Any other item

There is no other item introduced by any member for discussion and the meeting is treated as closed.

Item-9 Vote of Thanks by the Principal

Principal Dr.S.M.Murali Krishna thanked all the members for sparing their valuable time and offering valuable suggestions. He requested for their continued cooperation and support in future also.