

MINUTES

Minutes of the meeting of **Forerunning Body** of **Vignana Institute of Engineering & Technology for Women** held on **12th Mar, 2019** at **11** A.M./P.M. at **3** under the chairmanship of Smt **Dr. V. Bhujanga Rao**

S.No Name of the Person Designation Category

01 **Dr. V. Bhujanga Rao** Chairman Trust/Management

02 **Dr. L. Ravi** Member Trust/Management

03 **Padma Bhushan** Member "

04 **Dr. Sri Rama Krishna** Member "

05 **Dr. Shuchana Dasanna** Member "

06 **Dr. P. R. D. Prasad** Member Academician

BOOK

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2. The name of the Union, Company, Society or the Body, as the case may be
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4. At the end of the minutes Chairman or President of the meeting and the Secretary to sign while mentioning the number of circulations made in recording the minutes of the meeting

Designation & Affiliation Nature of Appointment Signature

ISRO Chair Professor, National Institute of Advanced Studies, IISc Campus, Bangalore

Former Director-NSIT-Vizag

Former Director-NSIT-Delhi

Law Educational Society, Vignana Group

Former M.P.

Director - Indian Culture Centre, Canada

CEO, Vignana Group of Educational Institutions, Visakhapatnam

Outstanding Scientist Head, RP & EMD,

High Atomic Research Centre (BARC), Mumbai

Vice - Chancellor

Department of Computer Science & Systems Engineering

Andhra University, Visakhapatnam

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Magazine Society of Engineering for Women
 held on 12th Jan, 2019 at 11 AM PM and
 under the chairmanship of Shri Dr. V. Bhujanga Rao

Dr. B. Datta Rao Member Industrialist

Dr. K. Lakshmi Devi Member Industrialist

Dr. M. Rishi Varma Member Industrialist

Dr. D. Chand Kumar Member Industrialist

Dr. S. P. Channa Member University (NITUR)
 Member

Dr. S. S. Sankar Member AICTE Member

Dr. A. R. Dhanu Member State Government
 Member

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Programme Director,

GAMBER, Coimbatore for Electron Nominated by the 12/1/2019

Magnetic Environmental Effects Management

Ministry of Electronics & Informa-
 tion Technology, VSKP

Delhage Project Executive

IBM India (P) Ltd
 Hyderabad

Secretary, PP & EMD

PER-I, BARC,
 Acharyaapuram (V)

Vizalabapatnam

Lead Consultant

Vizalabapatnam

Asst. Professor, Dept of CSE Nominated by the 12/1/2019
 UCE, JNTUK, Vizianagaram University

Group Regional Officer, Nominated by the 12/1/2019
 AICTE

Principal, Govt Polytechnic Nominated by the
 College, Anaparthi, State Government
 Vizalabapatnam



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Minutes of the meeting of Forerunning Dept
of Vignani's Institute of Engineering & Technology for Women
 held on 12th Jan, 2019 at 11 AM/PM, at Sh. V. Bhujanga Rao
 under the chairmanship of Shri Sh. V. Bhujanga Rao

SNO	NAME OF THE PERSON	DESIGNATION	AFFILIATION CATEGORY
14	Dr. S. Sridharan	Member	Principal
15	Prof. G. Sridharan Rao	Member	Faculty Representative

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SIGNATURES & AFFILIATION	NATURE OF APPOINTMENT	SIGNATURE
Principal & Professor, Dept. of ECE, VIEW Vtsakhapatnam	Ex-officio	
Sr. Professor, Dept. of CSE, Alamedated by VIEW, Vtsakhapatnam	the principal	

MINUTES

Minutes of the meeting of Governing Body
Vignans Institute of Engineering & Technology
 held on 12th Nov 2019 at 11 AM/PM, at 3
 under the chairmanship of Dr. V. Bhujanga Rao

VIGNAN'S INSTITUTE OF ENGINEERING FOR WOMEN
 Approved by AICTE & Affiliated to JNT University, Kakinada) End: 2008
 ISO 9001:2015, ISO 14001:2015, OHSAS 18001:2007 Certified Institution
 Kapujaggarajupeta, VSEZ (Post), Visakhapatnam-530 049, Andhra Pradesh, India
 Phone : 9133300337, 8886056339 :: Fax : 0801-2010485
 Email : view@vignans.com, viewprincipal@gmail.com website : www.vignanview.org

MINUTES OF THE GOVERNING BODY MEETING

A meeting was convened in Board Room at 10.00 AM on 12.11.2019 under the Chairmanship of Dr. V. Bhujanga Rao.

Members Presented

1	Dr. V. Bhujanga Rao	Chairman
2	Dr. L. Rathalah	Vice-Chairman
3	Sri K Pavan Krishna	Member
4	Dr. Archana Sharma	Member
5	Sri Venkata Rayulu Bonam	Member
6	Prof. P. V. G. D. Prasad Reddy	Member
7	Dr. Rishi Verma	Member
8	Dr. B. Subba Rao	Member
9	Smt. P. Aruna Kumari	Member
10	Mr. Suresh Kumar Tankala	Member
11	Dr. J. Sudhakar	Member Secretary
12	Prof. A. Seshu Rao	Member

The following members have requested for leave of absence expressed their inability to attend meeting.

S.No	Name of the Member	Designation
1.	Padma Bhushan Sri Dr. Y. Lakshmi Prasad	Member
2	Sri R. Bala Murugan	Member
3.	Mr. B. K. Surya Prakash	Member

The meeting was initiated with the welcome note by Vice-Chairman of Governing Body of VIEW, Dr. L. Rathalah. He gave the opening remarks by introducing new Chairman of Governing Body Dr. V. Bhujanga Rao and other new member Dr. Archana Sharma, Dr. Rishi Verma and Mr. Suresh Kumar Tankala. He expressed confidence in getting the cooperation and support from other members of the Governing Body for smooth function of the Institution.

The Chairman requested Principal Dr. J. Sudhakar to present the agenda notes for discussion.

Principal welcomed, Dr. Archana Sharma, Dr. Rishi Verma and Mr. Suresh Kumar Tankala who have been recently nominated for Governing Body of VIEW and presented about important developments that took place in the College, placement record, overall results of the college and appreciate the faculty members for their efforts in achieving the excellent results in UG and PG courses.

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The following items are discussed and the corresponding resolutions are adopted:

Item-1 Confirmation of the minutes of the earlier meeting held on 13.04.2019

The minutes of the meeting of the Governing Body held on 13.04.2019 were circulated to all the members for their comments. As there were no comments, it was declared that the minutes were confirmed.

Item-2 Report by the Principal on the progress of the College during the Academic Year 2018-19

Principal Dr. J. Sudhakar gave a Power point presentation on various activities of the college since the last Governing Body meeting. Copy of the same was perused by the members and approved.

Resolution No. VIEW/GBM/4/2019-20/1/21

The Governing Body resolved to express its satisfaction upon the admissions into B.Tech. and M.B.A. for the academic year 2018-19 under the prevailing conditions, and suggested to take necessary steps for improvement of admissions in M.Tech.

Resolution No. VIEW/GBM/4/2019-20/1/22

The Governing Body reviewed the results of UG and PG programmes and expressed its happiness over the performance.

Resolution No. VIEW/GBM/4/2019-20/1/23

The Governing Body noted and placed on record its happiness about the University First Place in JNTUK first year results with 84.18 percent which is 5.64 percent more than the results of 2017-18 (78.54 per cent).

Resolution No. VIEW/GBM/4/2019-20/1/24

The Governing Body is pleased to note that 193 out of 297 eligible students are placed as on date in different organizations during the academic year 2018-19.

Resolution No. VIEW/GBM/4/2019-20/1/25

The Governing Body noted with pleasure that 4 faculty are awarded Ph.D. It is also noted that 5 faculty members submitted their Ph.D. theses and 15 faculty members pursuing Ph.D. The governing Body congratulated their effort and promised continued support to faculty in such efforts.

Resolution No. VIEW/GBM/4/2019-20/1/26

The Governing Body while expressing its satisfaction about the publications by the faculty and suggested the management to encourage the faculty for more

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under the chairmanship of Shri Dr. V. Bhujanga Rao
publications in reputed journals and conferences. Also advised to encourage students to pursue certification programs like NPTEL, Udacity, IoT, Fusion 360 etc.

Resolution No. VIEW/GBM/4/2019-20/12.7

The governing Body expressed its satisfaction that the students are actively participating in co-curricular, sports, social, ethical, cultural and other activities especially visit of ISRO, UBA activities, Activities of 150th Mahatma, Swatcha Sarveksha, Water conservation, National Sports Day.

Item-3 Ratification of selected faculty and approval for fresh recruitment.

A report on faculty selections made and requirement of faculty for the academic year 2018-19 is circulated to the members of the Governing Body. After perusal of the report by the members, the following resolutions are made:

Resolution No. VIEW/GBM/4/2019-20/13.1

i. The Governing Body noted with satisfaction that the services of 91 (81.25%) existing faculty are ratified 9 new faculty are selected through the interviews conducted by INTU-Kakinada.

ii. The Governing Body resolved to convey it's thanks to the JNT University-Kakinada for arranging faculty selections/ ratification of services of existing faculty

Resolution No. VIEW/GBM/4/2019-20/13.2

The Governing Body noted that 10 new faculty joined during this period through University selections and College level selections.

Resolution No. VIEW/GBM/4/2019-20/13.3

The Governing Body authorized the Chairman, Governing Body to recruit the additional faculty required.

Item-4 Income and expenditure status for the financial year 2018-19

The Principal sought permission from the members of the Governing Body to circulate the income and expenditure for the financial year 2018-19 later as the accounts are to be finalized.

Resolution No. VIEW/GBM/4/2019-20/14.1

The Governing Body resolved to permit the Principal to circulate the income and expenditure under autonomous status for the financial year 2018-19 later as the accounts are to be finalized.

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Item-5 Budget for the financial year 2019-20

The proposed budget for the financial year 2019-20 as prepared by the Finance Committee is circulated to the members.

Resolution No. VIEW/GBM/4/2019-20/15.1

The Governing Body approved the proposed budget for the Academic year 2019-20 as prepared by the Finance Committee.

Item-6 Proposals for the Approval of Governing Body

Resolution No. VIEW/GBM/4/2019-20/16.1

The Governing Body resolved to approved the proposal to submit pre qualified in the month of Mar-Apr 2020 followed by the submission of SAR in the month of May-June 2020.

Resolution No. VIEW/GBM/4/2019-20/16.2

6.2.1 Approval is accorded for applying 2(i) and 12(p) status through an indemnity bond and it is resolved that every amount of grant that will be given by the commission to the college shall when received by the college solely be used for the benefit and purposes of the college in accordance with the terms and conditions of the grant and not for any other purpose or any other institution.

6.2.2 The Institute shall furnish to the commission the balance sheet of the Institution every year along with the annual audited accounts of the college.

6.2.3 The institute shall fulfil any other terms and condition laid down in indemnity bond.

Resolution No. VIEW/GBM/4/2019-20/16.3

The Governing Body resolved to approved the proposal of Recruitment of Professors with Ph.D in CSE, ECE & EEE Departments to maintain at least One Professor in each Department as per guidelines of INTUK.

Resolution No. VIEW/GBM/4/2019-20/16.4

Approval is accorded for organizing International Conference by CSE, ECE, EEE & IT departments each during the academic year 2019-20.

Resolution No. VIEW/GBM/4/2019-20/16.5

Approval is accorded for setting up of New Computer Lab with 100 systems for INTUK online examinations.

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Resolution No. VIEW/GBM/A/2019-20(1)/6.6

The Governing Body approved the proposal of the following infrastructure additions for the academic year 2019-20 and approved the required funds for:

- a) Interview panel rooms
- b) Seminar Hall in proposed forth floor
- c) Construction of Fourth Floor to establish additional Class rooms for B.Tech and MBA for the next academic year
- d) Construction of Open Auditorium with sponsorship

Resolution No. VIEW/GBM/A/2019-20(1)/6.7

Approval is accorded to construct separate hostel block for women in VIEW campus to overcome the accommodation problems in present Hostel.

Resolution No. VIEW/GBM/A/2019-20(1)/6.8

Approval is accorded to construct Two & Four wheeler parking shed in VIEW campus as per the request raised by the students and staff.

Resolution No. VIEW/GBM/A/2019-20(1)/6.9

Approval is accorded to implement promotion policy to all regular teaching faculty who are seeking for the promotion from Assistant Professor Scale to Associate Professor Scale and advised to include in administrative manual of VIEW.



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